

MGH Biomedical Engineering

[Device Manufacturer_Model_Device Type (as listed in TMS)]

Loaner Exchange Procedure

Potential locations for deployment: [List clinical areas where device is used (e.g., ICUs, ED, throughout hospital)]

Number of loaner units in pool: [Indicate the number of loaners of this type in loaner pool]

Procedure

Follow the General Loaner Exchange Procedure for deployment and return of device to loaner pool.

1. List the device-specific steps for **deploying a loaner to a clinical area**, including the following, where applicable, for ensuring that:
 - The device is in safety and performance compliance
 - Alarm defaults are correct for location/patient population
 - Appropriate accessories are provided, when required, for location/patient population
 - Default settings are correct for location/patient population
2. List the device-specific steps for **returning a loaner to the loaner pool**, including the following, where applicable, for ensuring that:
 - The device is in safety and performance compliance
 - Alarm defaults are correct for the loaner pool
 - Appropriate accessories, where applicable, are returned with the device to the loaner pool
 - Default settings are correct for the loaner pool